How to Look Up a SpeedType in BFS

1. From your BFS Home page menu, select SpeedTypes link to open the SpeedTypes Search page.

2. Click the SpeedTypes link to open the SpeedTypes Search page.

3. Enter the 10-character SpeedType Key or Search using the first two letters of the Org Node.

   **NOTE:** Leave SetID at the default 10000 (Berkeley), and leave Type of SpeedType at the default Universal (All Users).

4. Click Search to display the results.

5. Click on the desired SpeedType Key to open the detail screen and view the description and chartstring information.

6. The SpeedType Detail screen displays the description and the current chartstring values entered in each field.

7. For each field where a chartstring value has been entered, the description is shown on the right.

8. The blue box at the bottom of the screen identifies the date, time, and User ID of the most recent change or update to this SpeedType.