# Look up a Speedchart

1. Click the **Chartfield Maintenance** link.

2. Click the **Speedchart** button.

3. Press `[Tab]`

   (The SetID for all chartfields is 1.)

4. If necessary, you can change the SpeedChart Key **logical operator** to search using a function other than "begins with." Press `[Tab]`

5. Enter the desired information into the **SpeedChart Key** field. Enter a valid value e.g. "13050SEMIN".

   If you don't know the whole Speedchart, enter your org for a list of all Speedcharts which begin with that org.

6. Click the **Search** button.

7. Click the **Search Results** table.

   Select the Speedchart you wish to view.

8. **End of Procedure**.