

Overview

Introduction

This Job Aid describes five new BAIRS financial reports. The reports are based on existing BAIRS reports, but have added features to support C&G data and process changes that resulted from the July 2014 new [BFS Contracts and Grants \(C&G\) module](#) launch.

Security Access

All BAIRS users who currently have access to the original source reports can access the new reports.

Location

The new reports can be accessed from the Financial Reports top folder, "Folder 008-Modified Reports for C&G changes" and are titled with the suffix, "ModC&G."

Items to Note

- The new report views that display data by account utilize the new BFS CGA account tree structure created to easily summarize accounts for reporting to sponsors. (Previous versions of the reports will remain available and will not utilize the new CGA account tree.)
- All new reports have at least one view that contains a new data column called Authorized Budget (sometimes referred to as "KK amount"). As of 7/1/14, funds that use the new C&G module will have their "authorized to spend" amounts reflected in this column, rather than in TempBudg.
- Authorized Budget definition: Represents the maximum amount as stated in the signed agreement/contract that could be spent on the project. This amount is commonly known as the "budget". A project may have a total budget amount for multiple years. A sponsor may authorize spending this amount in increments (i.e. year 1, 2, etc.).
- Authorized Budget will use department expense account ChartStrings (and, in limited cases, fund balance accounts), but will not be used with revenue accounts (i.e. Revenue is not included in Authorized Budget). Accordingly:
 - To compare Authorized Budget to Actuals:
 - Do not include revenue accounts in either the Account dropdown list or range parameters.
 - To compare Revenue to Expenses:
 - Focus on the Actuals column. Ignore the Authorized Budget column and any Balance columns, which add Authorized Balance to Actuals.
 - One of the new reports, "GL Dept Fund Sum All Curr Funds ModC&G," is designed to ensure Authorized Budget and Revenue are not used together.
 - Note: When using any of the other four reports, be thoughtful about the selected account parameters and the appropriate way to use and interpret the data returned for Authorized Budget, Revenue, and Balances.

- The following small number of funds will not use Authorized Budget or be included in the new BFS C&G module. They will continue to use TempBudg and will be displayed in the new reports in the TempBudg column:
 - Current C&G funds:
 - Financial Aid Funds: ranges 23490-23548, 23601-23603, and 33980-33990
 - Federal Appropriation Funds: ranges 21000-21099 and 33870-33899
 - Plant funds:
 - Reserves for Renewal and Replacement: range 76000-76999
 - Unexpended Plant for capital projects: range 00300-01599
- In order to better organize the financial reports in BAIRS due to the addition of the new reports, we have renamed one of the BAIRS financial folders. The reports in this folder can continue to be run for many purposes, but these reports do not contain the new 'Authorized Budget' data so should not be used for Budget C&G reporting from FY14-15 on (instead, we recommend you use the new folder for this purpose).
 - Changed from: 010. FY13 and Later - All Current Funds
 - Changed to: 010. FY13 and FY14 - All Current Funds

How your FY14-15 C&G data appears: Data Conversion details

- All BFS data conversion entries were done in FY14-15, most in July (Period 1).
- No transactions related to the C&G implementation were recorded in FY13-14
- You may notice some conversion entries in your July (Period 1), FY14-15 BAIRS reporting as follows:
 - In Actuals and Encumbrances: An “in and out” entry to zero out expenses, and then reinstate them with the addition of the PC chartfields to the original chartstring. The entries will appear identical in your BAIRS reports, just with reversed signs, since the reports do not yet contain these new fields.
 - TempBudg balances for most C&G funds were zeroed out in the TempBudg ledger and moved to the Commitment Control ledger, displayed in the new BAIRS reports as 'Authorized Budget'. **TempBudg will no longer be used for these funds going forward.**
- Most conversion entries, most notably in Revenue, reversed inception to date activity and restated it in FY14-15. Therefore, in year FY14-15 reporting may contain some inception to date activity. While this may make FY14-15 data more difficult to understand, data should be more accurately reflected for future years.

Additional Content Overview

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Questions

If you have any questions, please email bfsbairs@berkeley.edu.

BAIRS Login

Login to BAIRS (as you normally would):

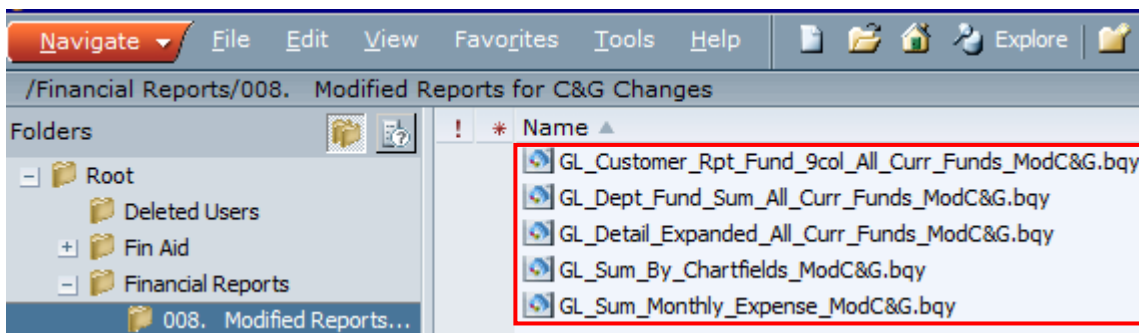
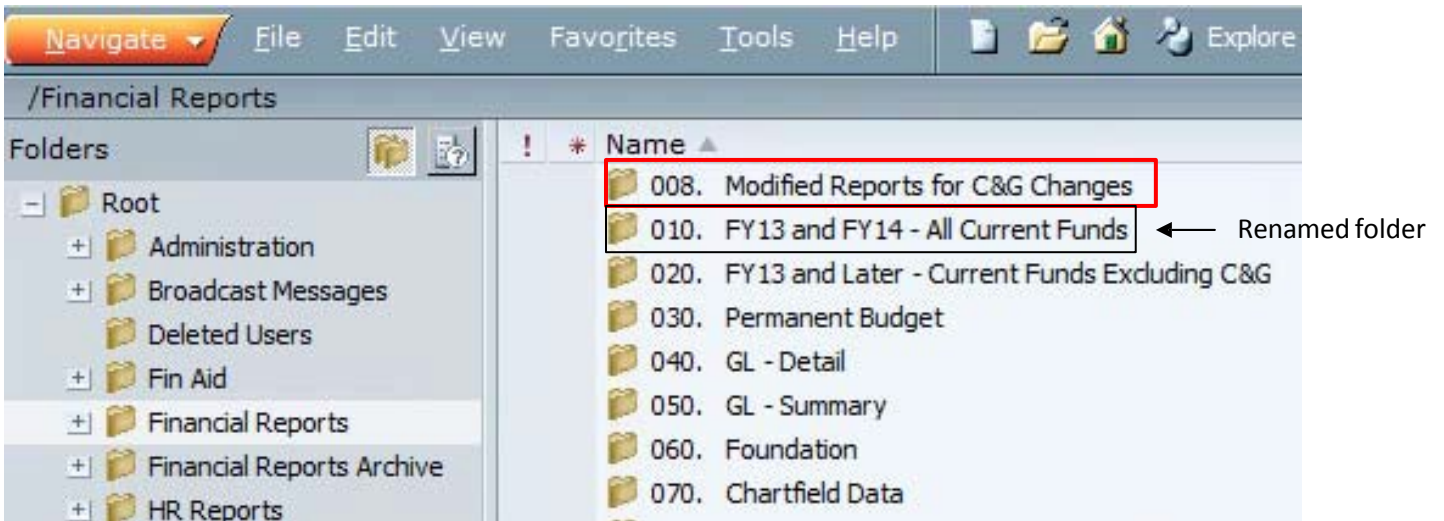
- Recommended: Citrix
 - a) New Citrix Users: <https://kb.berkeley.edu/page.php?id=38362>
 - b) Existing Citrix Users: <https://citrix.berkeley.edu/vpn/index.html>

- Additional: RDP
 - BAIRS Remote Application (RDP): <https://berkeley.edu/bairs-remote-application>

- Additional: Direct Browser
 - Using Internet Explorer 8 (IE8): <http://rptportal.berkeley.edu/>

New Directory Structure

The BAIRS Financial Reports directory structure has been modified to include a new folder titled, “Modified Reports for C&G Changes” that contains the five new reports.



Report Name: GL Customer Report Fund 9col All Curr Funds ModC&G**Purpose:**

To provide detail and summary views like the current Customer report, while incorporating the new Authorized Budget Field.

Report Description:

Detail and summary Customer report with Authorized Budget. Reports All Current funds, including C&G. Dept Rev account drop down option excludes C&G fund revenue. Run for FY13 forward.

Specifications:

- Modified GL Customer Rpt Fund 9col All Curr Funds report
- Reports both non-C&G and C&G funds
- Includes new Authorized Budget field
- Can be run for FY13-on to incorporate the FY13 BFS changes for non-C&G funds
- Account Selection Criteria Notes:
 - Dept Rev, OpTrans, Exp, & FundBal: Excludes C&G revenue.
 - Range/Value List: If revenue accounts are included, ending balances on most C&G funds are invalid since the Actuals column contains revenue and Authorized Budget does not.

Report Views:

- *Detail and Summary*
 - *By Fund*
 - *By Fund - Chartfield 1*
 - *By Fund - Chartfield 2*

Sample Report: (includes TempBudg/Authorized Budget conversion entries)

Report View:
Detail

Business Unit: 1 -- UC Berkeley
Fiscal Year: 2014 - 15
Month: July

GL Customer Report by Fund - 9 col All Current Funds ModC&G
Detail
By Fund - Chartfield 2

Page 1 of 3
Run Date: 09/05/14
Run Time: 07:41:39

Selection Criteria: Account Code | Fund Code 31485 | Dept ID 13506 | Program Code | Chartfield 1 | Chartfield 2 | Fund Award Type:
Org L2 Node | Org L3 Node | Org L4 Node | Org L5 Node | Org L6 Node | Acct L2 Node: BALSHEET, EXPENSES | Acct L3 Node: | Acct L4 Node: 040XX, 044XX, 046XX, 047XX, 048XX, 049XX

Description	Department Desc.	Date	Doc Id	Reference	Budgeted Amount		Actuals	Encumbrances & Pre-Encumbrances
					Authorized Budget	Tempbudg		
C&G Funds								
FUND 31485 - NIFA201267011-19964-Villas-FNL								
Chartfield 2 MB1SV - Sofia Berto Villas Boas								
DIRECT COSTS								
General Supplies								
Authorized Budget Journal		07/04/14	0012031169		-1,500.00	0.00	0.00	0.00
BUDSUM General Supplies		07/01/14	0000592487	10	0.00	-1,500.00	0.00	0.00
BUDSUM General Supplies		07/01/14	0000590010	10	0.00	1,500.00	0.00	0.00
Total General Supplies					-1,500.00	0.00	0.00	0.00
Tuition								
Grad Misc Payment-Tuition/Fees		07/01/14	0000590020		0.00	0.00	0.00	0.00
Total Tuition					0.00	0.00	0.00	0.00
Domestic Travel								
Authorized Budget Journal		07/04/14	0012031170		-2,500.00	0.00	0.00	0.00
BUDSUM Travel Domestic		07/01/14	0000592487	10	0.00	-2,500.00	0.00	0.00
BUDSUM Travel Domestic		07/01/14	0000590010	10	0.00	2,500.00	0.00	0.00
Total Domestic Travel					-2,500.00	0.00	0.00	0.00
Pymts to Students/Student Aid								
Grad Misc Payments-Stipends		07/01/14	0000590020		0.00	0.00	0.00	0.00
Total Pymts to Students/Student Aid					0.00	0.00	0.00	0.00
Other Direct Costs								
Authorized Budget Journal		07/04/14	0012031171		-29,589.75	0.00	0.00	0.00
Total Other Direct Costs					-29,589.75	0.00	0.00	0.00
TOTAL DIRECT COSTS					-33,589.75	0.00	0.00	0.00
UNALLOCATED								
Unallocated								
BUDSUM Unallocated		07/01/14	0000592487	10	0.00	-29,589.75	0.00	0.00
BUDSUM Unallocated		07/01/14	0000590010	10	0.00	29,589.75	0.00	0.00
Total Unallocated					0.00	0.00	0.00	0.00

Report View:
Summary

Business Unit: 1 -- UC Berkeley
Fiscal Year: 2014 - 15
Month: July

GL Customer Report by Fund - 9 col All Current Funds ModC&G
Summary
Sum by Fund - Chartfield 2

Page 1 of 2
Run Date: 09/05/14
Run Time: 07:42:32

Selection Criteria: Account Code | Fund Code 31485 | Dept ID 13506 | Program Code | Chartfield 1 | Chartfield 2 | Fund Award Type:
Org L2 Node | Org L3 Node | Org L4 Node | Org L5 Node | Org L6 Node | Acct L2 Node: BALSHEET, EXPENSES | Acct L3 Node: | Acct L4 Node: 040XX, 044XX, 046XX, 047XX, 048XX, 049XX

Category Description	Prior Budget		Current Budget		Total Budget		Prior Actuals	Current Actuals Activity	Total Actuals	Encumbrances & Pre-Encumbrances	Balance
	Authorized Budget	Tempbudg	Authorized Budget	Tempbudg	Authorized Budget	Tempbudg					
C&G Funds											
FUND 31485 - NIFA201267011-19964-Villas-FNL											
Chartfield 2 MB1SV - Sofia Berto Villas Boas											
DIRECT COSTS											
Domestic Travel	0.00	0.00	-2,500.00	0.00	-2,500.00	0.00	0.00	0.00	0.00	0.00	-2,500.00
General Supplies	0.00	0.00	-1,500.00	0.00	-1,500.00	0.00	0.00	0.00	0.00	0.00	-1,500.00
Other Direct Costs	0.00	0.00	-29,589.75	0.00	-29,589.75	0.00	0.00	0.00	0.00	0.00	-29,589.75
Pymts to Students/Student Aid	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tuition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DIRECT COSTS	0.00	0.00	-33,589.75	0.00	-33,589.75	0.00	0.00	0.00	0.00	0.00	-33,589.75
UNALLOCATED											
Unallocated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL UNALLOCATED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Chartfield 2 MB1SV - Sofia Berto Villas Boas	0.00	0.00	-33,589.75	0.00	-33,589.75	0.00	0.00	0.00	0.00	0.00	-33,589.75
TOTAL FOR FUND 31485	0.00	0.00	-33,589.75	0.00	-33,589.75	0.00	0.00	0.00	0.00	0.00	-33,589.75

If including revenue accounts in the Selection Criteria using Range or Value List, ending balances on most C&G funds are invalid since the Actuals column contains revenue and Authorized Budget does not.

NOTE: Credits are displayed as negative numbers and debits as positive. For example, a positive budget or balance of \$12,000 is displayed as -12,000.

Report Name: GL Dept Fund Sum All Curr Funds Mod C&G**Purpose:**

To provide a report for use by Unit/Dept Managers to enable monitoring of C&G and non-C&G funds in single report (“By CalPlanning Fund Hierarchy – Budget and Actuals” view) and to highlight and facilitate the review of funds in deficit (“By CalPlanning Fund Hierarchy – Actuals Only” view).

Report Description:

Budget & Actuals view: For use by Unit/Dept Mngrs to enable monitoring of C&G and non-C&G funds in a single report. Actuals only view: To facilitate review and highlight funds in deficit. Reports all Current funds including C&G. Run for FY15 forward.

Specifications:

- Modified GL Department Fund Summary All Curr Funds report
- Reports both non-C&G and C&G funds
- Can be run for FY15-on to incorporate the FY15 BFS changes for C&G funds
- A new Primary PI column has been added (this field is an attribute on fund)

Report Views:

- *By CalPlanning Fund Hierarchy - Budget and Actuals*
 - Fund summary report reflecting budget vs. actuals
 - Includes new Authorized Budget field
 - Suppressed data (grey box):
 - A grey box appears in the output view to suppress the Authorized Budget and TempBudg amounts for non-C&G funds, since revenue and operating transfer account balances are being shown.
(Note: Non-C&G fund budgets for cost sharing will not be reflected in this report.)
 - A grey box appears in the C&G funds Revenue and Operating Transfers to suppress revenue for C&G funds because Authorized Budget is being shown.
- *By CalPlanning Fund Hierarchy – Actuals Only*
 - Fund summary report reflecting actuals only

Sample Report:

**Report View:
Budget &
Actuals**

Business Unit: 1 -- UC Berkeley
Fiscal Year: 2014 - 15
As Of: July

GL Dept Fund Sum All Curr Funds ModC&G
Budget and Actuals
By CalPlanning Fund Hierarchy

Page 1 of 3
Run Date: 09/05/14
Run Time: 07:46:51

Selection Criteria: Account Code | Fund Code 69750, 69799, 77432, 77870 | Dept ID 13506 | Program Code | Chartfield 1 | Chartfield 2
Org L2 Node | Org L3 Node | Org L4 Node | Org L5 Node | Org L6 Node | Acct L2 Node: EXPENSES, REVENUES | Acct L3 Node: FUNDBALANCE | Acct L4 Node: | Fund Type:

Non C&G Funds

CalPlanning Level 4 Fund Node: Unrestricted
CalPlanning Level 5 Fund Node: Unrestricted_Funds

Fund Code	Fund Desc	Primary PI	Budgeted Amount		Actuals								
			Authorized Budget	Tempbudg	Revenue	Operating Transfers	Expenses	Net Operations	Beginning Balance	Changes in Fund Balance	Ending Balance	Encumbrances & Pre-Encumbrances	Ending Bal w/ Liens & Pre-Enc
69750	FEDERAL CONTRACT-GRANT OVERH				0	0	59	59	-28,534	0	-28,476	0	-28,476
69799	Unrestricted Misc Income				0	0	326	326	-58,874	0	-58,547	0	-58,547
Total Unrestricted_Funds					0	0	385	385	-87,408	0	-87,023	0	-87,022
Total Level 4 Unrestricted:					0	0	385	385	-87,408	0	-87,023	0	-87,022
TOTAL Non C&G Funds					0	0	385	385	-87,408	0	-87,023	0	-87,022

Actuals C&G = inception to date; Actuals Non C&G = year to date

Budgeted Amount for Non C&G Funds is suppressed because cost share is included here but is also accounted for in Operating Transfers in Actuals. Suppression avoids double counting.

Revenue and Operating Transfers for C&G Funds are suppressed because Authorized Budget is shown. Including both Revenue and Authorized Budget amount in the same report would overstate resources.

**Report View:
Actuals only**

Business Unit: 1 -- UC Berkeley
Fiscal Year: 2014 - 15
As Of: July

GL Dept Fund Sum All Curr Funds ModC&G
Actuals Only
By CalPlanning Fund Hierarchy

Page 1 of 3
Run Date: 09/05/14
Run Time: 07:47:59

Selection Criteria: Account Code | Fund Code 69750, 69799, 77432, 77870 | Dept ID 13506 | Program Code | Chartfield 1 | Chartfield 2
Org L2 Node | Org L3 Node | Org L4 Node | Org L5 Node | Org L6 Node | Acct L2 Node: EXPENSES, REVENUES | Acct L3 Node: FUNDBALANCE | Acct L4 Node: | Fund Type:

Non C&G Funds

CalPlanning Level 4 Fund Node: Unrestricted

Fund Code	Fund Desc	Primary PI	Revenue	Operating Transfers	Expenses	Net Operations	Beginning Balance	Changes in Fund Balance	Ending Balance	Encumbrances & Pre-Encumbrances	Ending Bal w/ Liens & Pre-Enc
69750	FEDERAL CONTRACT-GRANT OVERH		0.00	0.00	58.92	58.92	-28,534.47	0.00	-28,475.55	0.36	-28,475.19
69799	Unrestricted Misc Income		0.00	0.00	326.40	326.40	-58,873.65	0.00	-58,547.25	0.00	-58,547.25
Total Level 4 Unrestricted:			0.00	0.00	385.32	385.32	-87,408.12	0.00	-87,022.80	0.36	-87,022.44
TOTAL Non C&G Funds			0.00	0.00	385.32	385.32	-87,408.12	0.00	-87,022.80	0.36	-87,022.44

Actuals C&G = inception to date, Actuals Non-C&G = year to date

Report Name: GL Detail Expanded All Curr Funds ModC&G**Purpose:**

To provide a report with transaction-level detail that includes new Authorized Budget field and full chartstring.

Report Description:

The report displays transaction-level detail, including POs, Reqs, Vouchers, and Journals. When a feeder system (like CARS) passes multiple entries per chartstring to BFS, this report will display each entry separately.

Specifications:

- GL Detail Expanded report
- Reports both non-C&G and C&G funds
- Includes new Authorized Budget field. Also includes new Project Activity Number and Project Number fields.
- Account Selection Criteria Notes:
 - Dept Rev, OpTrans, Exp, & FundBal: Excludes C&G revenue.
- Range/Value List: If revenue accounts are included, ending balances on most C&G funds are invalid since the Actuals column contains revenue and Authorized Budget does not.

Report Views:

- *Detail and Summary*
 - *By Chartfield 2, Dept ID, Fund, Chartfield 1*
 - *By Chartfield 2, Fund, Dept ID, Chartfield 1*
 - *By Fund, Dept ID, Chartfield 2, Chartfield 1*
 - *By Dept ID, Fund, Chartfield 1, Chartfield 2*

Sample Report:

Report View:
Detail

Business Unit: 1 -- UC Berkeley
Fiscal Year: 2014 - 15
Month: October

GL Detail Expanded All Funds Report ModC&G
by Chartfield 2, Dept ID, Fund, Chartfield 1, Account Rollup - subtotal at Chartfield 2

Page 1 of 114
Run Date: 03/20/15
Run Time: 08:41:09

Selection Criteria: Account Code | Account Level3 Node FUNDBALANCE | Account Level4 Node 40XXX, 44XXX, 46XXX, 47XXX, 48XXX, 49XXX | Fund Code | Dept ID Organization Org_Code | Program Code | Chartfield 1 | Chartfield 2
Org L2 Node | Org L3 Node | Org L4 Node | Org L5 Node | Org L6 Node | Fund Award Type

Type	Acct	Desc	Project	Activity	Doc_Date	Doc_Id	Reference	Budgeted Amount		Actuals	Encumbrances & Pre-Encumbrances	Balance
								Authorized Budget	Tempbudg			
Non C&G Funds												
Chartfield 2 - (Blank) Dept ID: [REDACTED] Fund: 19900 - GENERAL FUNDS Chartfield 1: - (Blank) Pgm: - (Blank)												
<u>Acct: 30XXX - Beginning Fund Balance</u>												
BBAL	30000	Beginning Balance	-	-				0.00	0.00	-500.05	0.00	-500.05
								Beginning Balance	0.00	0.00	-500.05	-500.05
								Total Activity	0.00	0.00	0.00	0.00
								Ending Balance	0.00	0.00	-500.05	-500.05
Chartfield 2 - (Blank) Dept ID: [REDACTED] Fund: 19900 - GENERAL FUNDS Chartfield 1: 35MBTF - START UP FUNDS-THIBAUT FALLY Pgm: - (Blank)												
<u>Acct: 30XXX - Beginning Fund Balance</u>												
BBAL	30000	Beginning Balance	-	-				0.00	0.00	30.87	0.00	30.87
								Beginning Balance	0.00	0.00	30.87	30.87
								Total Activity	0.00	0.00	0.00	0.00
								Ending Balance	0.00	0.00	30.87	30.87
Chartfield 2 - (Blank) Dept ID: [REDACTED] Fund: 34922 - CLASS OF 1934-SPROUL CHAIR Chartfield 1: - (Blank) Pgm: - (Blank)												
<u>Acct: 30XXX - Beginning Fund Balance</u>												
BBAL	30000	Beginning Balance	-	-				0.00	0.00	-174,123.41	0.00	-174,123.41
								Beginning Balance	0.00	0.00	-174,123.41	-174,123.41
								Total Activity	0.00	0.00	0.00	0.00
								Ending Balance	0.00	0.00	-174,123.41	-174,123.41
<u>Acct: OPERATING XFR L4 - Operating Transfers Lvl 4</u>												
BBAL	72210	Beginning Balance	-	-				0.00	0.00	-70,040.81	0.00	-70,040.81
								Beginning Balance	0.00	0.00	-70,040.81	-70,040.81
								Total Activity	0.00	0.00	0.00	0.00
								Ending Balance	0.00	0.00	-70,040.81	-70,040.81
Chartfield 2 - (Blank) Dept ID: [REDACTED] Fund: 34922 - CLASS OF 1934-SPROUL CHAIR Chartfield 1: - (Blank) Pgm: 40 - Instruction & Dept Research												
<u>Acct: 15STEX - Staff Exempt</u>												
BBAL	50211	Beginning Balance	-	-				0.00	0.00	813.95	0.00	813.95
BBAL	50241	Beginning Balance	-	-				0.00	0.00	5,860.48	0.00	5,860.48
FJRN	50211	Payroll	9999999	01	10/31/14	PAY0599981		0.00	0.00	2,224.88	0.00	2,224.88
FJRN	50241	Payroll	9999999	01	10/31/14	PAY0599981		0.00	0.00	1,886.82	0.00	1,886.82

Report Name: GL Sum by Chartfields ModC&G

Purpose:

To provide a more summarized view of data by Chartfields to more easily highlight overall fund activity by summarizing Budget and Actual expenses and Fund Balances. Run options exclude program code.

Report Description:

Summarized view of data by Chartfields to more easily highlight overall fund activity. Dept Rev account drop down option excludes C&G fund revenue. Reports All Current funds, including C&G. Run for FY13 forward.

Specifications:

- Sum by Four and Sum by Five views: Modified GL Sum By Five Chartfields All Curr Funds report
- Sum by Full Chartstring view: Modified GL Sum Full Chartstring By Fund report
- Reports both non-C&G and C&G funds
- Includes new Authorized Budget field. Sum by Full Chartstring view also includes new Project Activity Number and Project Number fields.
- Can be run for FY13-on
- All views here are available with global access to all DeptIDs/Orgs rather than restricted based on usual BAIRS DeptID/(org) security limitations.
 - Given the security implication, users may wish to include DeptID in queries when desired results are to limit by DeptID or unit.
- Account Selection Criteria Notes:
 - Dept Rev, OpTrans, Exp, & FundBal: Excludes C&G revenue.
 - Range/Value List: If revenue accounts are included, ending balances on most C&G funds are invalid since the Actuals column contains revenue and Authorized Budget does not.

Report Views:

- *Sum By Four*
 - *By Dept ID, Fund, Chartfield 1, Chartfield 2*
 - *By Chartfield 2, Fund, Chartfield 1, Dept ID*
 - *By Fund, Dept ID, Chartfield 2, Chartfield 1*
- *Sum By Five*
 - *By Dept ID, Fund, Chartfield 1, Chartfield 2, Program Code*
 - *By Chartfield 2, Fund, Chartfield 1, Dept ID, Program Code*
 - *By Fund, Dept ID, Chartfield 2, Chartfield 1, Program Code*
- *Sum by Full Chartstring*
 - *By Fund*

Sample Report:

**Report View:
Sum by Four**

Business Unit: 1 -- UC Berkeley
Fiscal Year: 2014-15
As Of: August

GL Sum By Chartfields ModC&G
Sum By Four: by Dept ID, Fund, Chartfield 1, Chartfield 2

Page 1 of 1
Run Date: 09/05/14
Run Time: 07:55:40

Selection Criteria: Acct | Fund: 25915, 77870, 85531 | Dept ID: [REDACTED] | Pgm: | Chartfield 1: | Chartfield 2:
Org L2 Node | Org L3 Node | Org L4 Node | Org L5 Node | Org L6 Node | Acct L2 Node: EXPENSES | Acct L3 Node: FUNDBALANCE | Acct L4 Node: 40XXX, 44XXX, 45XXX, 47XXX, 48XXX, 49XXX | Fund Type:

Dept ID	Fund	Chartfield 1	Chartfield 2	Budgeted Amount		Year/Inception to Date Actuals*	Encumbrances & Pre-Encumbrances	Balance
				Authorized Budget	Tempbudg			
C&G Funds								
[REDACTED]	25915		MB2MA	-18,500.00	0.00	0.00	0.00	-18,500.00
[REDACTED]	77870			-33,951.98	0.00	0.00	0.00	-33,951.98
[REDACTED]	77870		MB1FB	-14,473.02	0.00	0.00	0.00	-14,473.02
[REDACTED]	85531			0.00	0.00	-285.10	0.00	-285.10
[REDACTED]	85531		MB1CT	-128,554.00	0.00	98,110.19	0.00	-30,443.81
Total for Dept ID [REDACTED]				-191,479.00	0.00	95,825.09	0.00	-95,653.91
Grand Total:				-191,479.00	0.00	95,825.09	0.00	-95,653.91

If including revenue accounts in the Selection Criteria using Range or Value List, ending balances on most C&G funds are invalid since the Actuals column contains revenue and Authorized Budget does not.

*Most Contract and Grants funds will reflect inception to date actuals while non-Contract and Grants funds will reflect year to date.

**Report View:
Sum by Full
Chartstring**

Business Unit: 1 -- UC Berkeley
Fiscal Year: 2014-15
As Of: August

GL Sum By Chartfields ModC&G
Sum By Full Chartstring: by Fund

Page 1 of 1
Run Date: 10/10/14
Run Time: 09:17:00

Selection Criteria: Acct | Fund: 07427, 88385 | Dept ID: [REDACTED] | Pgm: | Chartfield 1: | Chartfield 2:
Org L2 Node | Org L3 Node | Org L4 Node | Org L5 Node | Org L6 Node | Acct L2 Node: EXPENSES | Acct L3 Node: FUNDBALANCE | Acct L4 Node: 040XX, 044XX, 045XX, 047XX, 048XX, 049XX | Fund Type:

Acct	Fund	Dept ID	Pgm	Chartfield 1	Chartfield 2	Project	Activity	Budgeted Amount		Year/Inception to Date Actuals*	Encumbrances & Pre-Encumbrances	Balance
								Authorized Budget	Tempbudg			
Non C&G Funds												
Fund 07427 - UNIVERSITY OPPORTUNITY FUND												
30000	07427	[REDACTED]			MB1EL	-	-	0.00	0.00	-540.31	0.00	-540.31
30000	07427	[REDACTED]		3S00MC	MB1MA	-	-	0.00	0.00	-332.88	0.00	-332.88
30000	07427	[REDACTED]		3SMBMA	MB1MA	-	-	0.00	0.00	0.01	0.00	0.01
55312	07427	[REDACTED]	40	3SMBMA	MB1MA	-	-	0.00	0.00	0.00	0.00	0.00
56637	07427	[REDACTED]	40	3S00MC	MB1MA	-	-	0.00	0.00	2.40	0.00	2.40
57353	07427	[REDACTED]	40	3S00MC	MB1MA	-	-	0.00	0.00	120.00	0.00	120.00
Totals for Fund 07427:								0.00	0.00	-750.56	0.00	-750.56
C&G Funds												
Fund 88385 - RSF-98-14-01-VillasBoas-9/14												
56712	88385	[REDACTED]	44	CGSASH	MB1SV	-	-	0.00	0.00	0.00	0.00	0.00
56712	88385	[REDACTED]	44	CGSASH	MB1SV	1005876	-	0.00	0.00	2,538.74	0.00	2,538.74
58000	88385	[REDACTED]	44		MB1SV	-	-	0.00	0.00	0.00	0.00	0.00
58018	88385	[REDACTED]	44		MB1SV	1005875	01	-8,960.00	0.00	0.00	0.00	-8,960.00
Totals for Fund 88385:								-8,960.00	0.00	2,538.74	0.00	-4,421.26
Grand Total:								-8,960.00	0.00	1,788.18	0.00	-5,171.82

If including revenue accounts in the Selection Criteria using Range or Value List, ending balances on most C&G funds are invalid since the Actuals column contains revenue and Authorized Budget does not.

*Most Contract and Grants funds will reflect inception to date actuals while non-Contract and Grants funds will reflect year to date.

Report Name: GL Sum Monthly Expense ModC&G**Purpose:**

To provide a monthly expense report that includes new Authorized Budget field by showing monthly breakdown of Budget vs. Actual data.

Report Description:

Monthly expense report that includes Authorized Budget. Actuals broken out by month. Reports C&G funds only. Run for FY01 forward.

Specifications:

- Modified GL Sum Monthly Expense report
- Reports C&G funds only
- Includes new Authorized Budget field
- Can be run for FY01-on
- Account Selection Criteria Notes:
 - Range/Value List: If revenue accounts are included, ending balances on most C&G funds are invalid since Actuals columns contain revenue and Authorized Budget does not.

Report Views:

- *Detail and Summary*
 - *By Dept ID*
 - *By Fund*
 - *By Chartfield 2*

Sample Report:

Report View:
Detail

Business Unit: 1 - UC Berkeley
As of: July 2014

GL Sum Monthly Expense ModC&G
Detail by Dept ID
Contract and Grant Funds Only

Page 1 of 4
Run Date: 09/05/14
Run Time: 08:01:36

Selection Criteria: Acct: | Fund: | Dept ID: | Pgm: | Chartfield 2: | Chartfield 1: | Org L2 Node | Org L3 Node | Org L4 Node | Org L5 Node | Org L6 Node | Fund L2 Node | Fund L3 Node | Fund L4 Node | Fund L5 Node | Acct L2 Node EXPENSES | Acct L3 Node | Acct L4 Node | Fund Award Type Contract, Coop agreement, Grant

Account - Description	Budgeted Amount		Actuals												Total	Balance
	Authorized Budget	Tempbudg	Prior Year	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY		
Dept ID: ██████████																
50240 - Acad Teach-Regular (Default)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
58012 - BUDSUM Salaries/Wages-Acade	-33,534	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal Academic Salaries:	-33,534	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
50010 - Ladder-ranked & Equiv Titles	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
50015 - Research Titles	0	-0	23,108	0	0	0	0	0	0	0	0	0	0	0	0	23,108
50020 - Graduate Student Researchers	0	0	44,441	-0	0	0	0	0	0	0	0	0	0	0	0	44,441
50050 - Supplemental Acad Compensati	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
50055 - Other Academic Compensation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
50210 - Faculty	0	0	40,574	0	0	0	0	0	0	0	0	0	0	0	0	40,574
50211 - Acad Nonteach-Exempt from CI	0	0	59,598	1,226	0	0	0	0	0	0	0	0	0	0	0	61,124
50215 - Acad Nonteach-Regular(Default	0	0	61,703	0	0	0	0	0	0	0	0	0	0	0	0	61,703
50220 - Post Doc	0	0	9,816	0	0	0	0	0	0	0	0	0	0	0	0	9,816
50230 - Graduate Student-Other	0	0	55,415	-0	0	0	0	0	0	0	0	0	0	0	0	55,415
51015 - Non-budgeted Career Staff	0	0	25,970	-0	0	0	0	0	0	0	0	0	0	0	0	25,970
51025 - Casual Staff-Restricted	0	0	2,596	0	0	0	0	0	0	0	0	0	0	0	0	2,596
51231 - Staff-Exempt from CBR	0	0	1,538	0	0	0	0	0	0	0	0	0	0	0	0	1,538
58026 - BUDSUM Sal-Staff Exempt CB	-563,502	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-563,502
Subtotal Staff Exempt:	-563,502	0	325,059	1,226	0	0	0	0	0	0	0	0	0	0	0	326,285
51029 - Work Study	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
51210 - Staff-Regular (Default)	0	0	48,741	3,381	0	0	0	0	0	0	0	0	0	0	0	52,122
51240 - Staff-Undergraduates	0	0	1,779	0	0	0	0	0	0	0	0	0	0	0	0	1,779
58019 - BUDSUM Salaries/Wages-Staff	-34,880	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-34,880
Subtotal Staff Salaries:	-34,880	0	50,519	3,381	0	0	0	0	0	0	0	0	0	0	0	53,900
50212 - Acad Nonteach-Limited Benefits	0	0	160,688	5,117	0	0	0	0	0	0	0	0	0	0	0	165,805
Subtotal Staff Limited:	0	0	160,688	5,117	0	0	0	0	0	0	0	0	0	0	0	165,805
52011 - Vacation Assessment	0	0	14,475	274	0	0	0	0	0	0	0	0	0	0	0	14,749
52012 - Vacation Gross Reduction/Usag	0	0	-6,846	0	0	0	0	0	0	0	0	0	0	0	0	-6,846
52013 - Vacation Benefit Reduction	0	0	-3,468	0	0	0	0	0	0	0	0	0	0	0	0	-3,468
Subtotal Other Employee Compensation:	0	0	4,160	274	0	0	0	0	0	0	0	0	0	0	0	4,434
53000 - BUDSUM Retirement & Benefit	-169,417	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-169,417
53010 - Benefit Assessment - Faculty	0	0	9,900	0	0	0	0	0	0	0	0	0	0	0	0	9,900

If including revenue accounts in the Selection Criteria using Range or Value List, ending balances on most C&G funds are invalid since the Actuals column contains revenue and Authorized Budget does not.

Report View:
Summary

Business Unit: 1 - UC Berkeley
As of: July 2014

GL Sum Monthly Expense ModC&G
Summary by Dept ID
Contract and Grant Funds Only

Page 1 of 1
Run Date: 09/05/14
Run Time: 08:03:30

Selection Criteria: Acct: | Fund: | Dept ID: | Pgm: | Chartfield 2: | Chartfield 1: | Org L2 Node | Org L3 Node | Org L4 Node | Org L5 Node | Org L6 Node | Fund L2 Node | Fund L3 Node | Fund L4 Node | Fund L5 Node | Acct L2 Node EXPENSES | Acct L3 Node | Acct L4 Node | Fund Award Type Contract, Coop agreement, Grant

Account - Description	Budgeted Amount		Actuals												Total	Balance
	Authorized Budget	Tempbudg	Prior Year	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY		
Dept: ██████████																
Academic Salaries	-33,534	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Staff Exempt	-563,502	0	325,059	1,226	0	0	0	0	0	0	0	0	0	0	0	326,285
Staff Salaries	-34,880	0	50,519	3,381	0	0	0	0	0	0	0	0	0	0	0	53,900
Staff Limited	0	0	160,688	5,117	0	0	0	0	0	0	0	0	0	0	0	165,805
Other Employee Compensation	0	0	4,160	274	0	0	0	0	0	0	0	0	0	0	0	4,434
Employee Benefits	-169,417	0	167,666	2,288	0	0	0	0	0	0	0	0	0	0	0	169,954
General Supplies	-11,094	0	8,098	396	0	0	0	0	0	0	0	0	0	0	0	8,494
Publication & Media	0	0	18	0	0	0	0	0	0	0	0	0	0	0	0	18
Participant Support - Stipend	0	0	1,438	0	0	0	0	0	0	0	0	0	0	0	0	1,438
Tuition	0	0	15,635	0	0	0	0	0	0	0	0	0	0	0	0	15,635
Equipment - Inventorial	-11,900	0	11,704	0	0	0	0	0	0	0	0	0	0	0	0	11,704
Domestic Travel	-35,542	0	7,066	0	0	0	0	0	0	0	0	0	0	0	0	7,066
Foreign Travel	-2,400	0	3,494	0	0	0	0	0	0	0	0	0	0	0	0	3,494
Pymts to Students/Student Aid	-8,388	0	41,313	0	0	0	0	0	0	0	0	0	0	0	0	41,313
Unallocated	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Direct Costs	-442,177	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-442,177
Indirect Cost Recovery	-260,313	-0	201,844	632	0	0	0	0	0	0	0	0	0	0	0	202,476
Totals for Dept: ██████████	-1,573,147	0	958,703	13,314	0	0	0	0	0	0	0	0	0	0	0	1,012,017

Report Totals -1,573,147 0 958,703 13,314 0 0 0 0 0 0 0 0 0 0 0 0 1,012,017 -561,130

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