BFS Enhancements for June 2013 – Job Aid

BFS Enhancements - June 2013

- The Berkeley Financial System (BFS) introduces **autocomplete**, a new **processing animation**, and **modal windows** in June 2013
- Autocomplete saves time and reduces errors
- The processing animation lets the user know that BFS is running a process in the background
- Modal windows help steer a user through a transaction by requiring some form of user intervention before the user can proceed.

**Autocomplete**

*Autocomplete* not only saves time but also reduces errors. As a user enters characters into a field, a list of matching values appears. The more characters entered, the more refined the list. At any time, the user can select from the list of narrowed-down selections.

**Disabling Autocomplete**

If preferred, a user can disable the *Autocomplete* feature.

a. Go to the BFS menu and select **My Personalizations** > **Personalize Navigation Personalizations**.

b. Next, change the “Autocomplete” Override Value to **No**. This prevents the automation of populated fields from recurring. Click **OK** to save the change.
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Processing Animation

BFS includes a new processing animation. When running a process (such as a journal edit), the animation simulates a rotating wheel. The user must wait for the process to complete before continuing any action.

This new animation modernizes the look of BFS and is less obtrusive than the previous processing animation.

Modal windows

Modal windows overlay the primary page and force the user to focus on a single task. It requires the user to review informational text or warnings, select a button, or complete a required field(s) before they can return to the primary page. Users can drag and relocate the window using the title bar but cannot dismiss the window until they complete the required task.